

Merrill Area Public Schools

MAPS Mission Statement: *Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.*

Curriculum/Technology/Pupil Services Committee Meeting Wednesday – April 14, 2021

4:30 PM

MAPS Central Administration Building

(1111 N. Sales Street, Merrill, Wisconsin)

and

Meeting Conducted Remotely

*If a member of the public wants to participate in this meeting virtually, please contact Glenda Oginski at glenda.oginski@mapsedu.org or use this link to join: meet.google.com/tre-rhgh-vqa

***In the event there are technical issues, the meeting will only be held in person as long as there is a quorum of the Committee present.*

Minutes

- I. Call to Order and Roll Call – Karen Baker, Ron Liberty, Keshia Mashak, Glenda Oginski, Kendra Osness, Dr. John Sample, Linda Yingling and Maria Volpe

Meeting called to order by Maria Volpe at 4:30pm.

Committee members absent: Keshia Mashak

Additional Board Members In Attendance: None

Administrators present at meeting: Shannon Murray, Edward Then

Administrators present virtually: Heather Skutak, Trisha Detert, Amy Stutzriem, Jill Seaman.

There were three community members in attendance remotely.

- II. Approval of the [March 10, 2021 CTP Committee Meeting Minutes](#)

Motion to approve the February 10, 2021 Committee Meeting Minutes by Ron Liberty, seconded by Kendra Osness. Motion carried.

- III. Curriculum

1. NEOLA Vol. 30, No. 1 Policy Update
NEW Policy 2522 Library Media Center

[NEW Policy 2522 Library Media Center](#)

This policy was created to implement DPI regulations requiring the development of a library media plan and associated requirements, as well as incorporating the nondiscrimination policies to materials.

Wisconsin Administrative Code PI8.01(2)(h), requires that a long-range plan for library services development has to be approved by the Board, and this task is led by the District's licensed library media specialist. A part of this plan includes making sure policies related to library services are included, reviewed, and revised as needed. There is also reference to the responsibility of providing a collection of materials, which is also done by the licensed library media specialist and often connected to the Common School Funds each district receives for this purpose.

Adoption is recommended, but not required. If not adopted it is still advisable to verify that the District has developed a plan as required and, even if one exists, that it is current and relevant.

At the March 4, 2021 Policy Committee, it was recommended that Policy 2522 Library Media Center be forwarded to the CTP Committee as a first reading. Please note that this new policy replaces deleted Policy 2416.01 Parental/Police Access to Instructional Material Center Information.

Motion by Ron Liberty, seconded by Kendra Osnes to accept the policy, as revised, and forward to the full board as a second reading. Motion carried.

2. Staffing Request for ESSER Funding

Please see the attached [topic summary sheet](#) submitted by Eddie Then.

I recommend a motion to forward to the full Board for the approval of the following positions while funds under ESSER allow:

- 3 Social Workers - 2 at PRMS and 1 at MHS
- 2 Instructional Coach - District-wide Special Education
- 1 At-Risk Interventionist - MHS
- 1 Instructional Coach - PRMS

Please see the attached [topic summary sheet](#) submitted by Eddie Then. Please see the attached [updated topic summary sheet](#).

Option 1 (preferred): Motion to approve the following positions while funds under ESSER allow as presented in the ranked priority order in the topic summary sheet.

Option 2: Motion to forward to the full Board for the approval of the following positions while funds under ESSER allow:

- 3 Social Workers - 2 at PRMS and 1 at MHS

- **2 Instructional Coaches - District-wide Special Education**
- **1 At-Risk Interventionist - MHS**
- **1 Instructional Coach - PRMS**
- **5 Elementary Math Interventionists**
- **2 Elementary Core Teachers at Washington**
- **2 Behavior Interventionists**

Discussion surrounding new information of additional funds on how this may impact today's meeting options in relation to the above. Question around whether to keep or eliminate the School Forest Aide position (below). How will candidates know if they have a sunset position? Talk with candidates and explain funding and assess at the end of the sunset period to determine positions/hires that would be retained. Positions will go through the yearly evaluation process. Assess hiring status in July and re-assess as needed. How will these hires impact the upcoming referendum? If table, posting of position can still occur. No interviews unless approved. With time, through the posting process, there will be a better idea of what the candidate pool looks like for the positions. Discussion on class sizes in relation to the Odden plan. Final determination is to continue with further discussion with recommendation to the full board at the upcoming April 21, 2021 meeting.

Motion by Ron Liberty, seconded by Linda Yingling to send this topic back to the MAPS administration, with revisions and comments from HR and what is learned today, to the full board at next week's meeting. Motion carried.

3. Staffing Update Summary & Request to Eliminate and Approve Positions

Please see the attached [topic summary sheet](#) submitted by Eddie Then.

Motion to approve the staffing counts as presented which include the following key adjustments:

- **Elimination of the following positions:**
 - **School Forest Aide**
- **Addition of the following positions:**
 - **1 PRMS Library Aide**
 - **1 Kate Physical Education Aide**
 - **2 Social Workers (one for each elementary school)**

Question of the elimination of the school forest aide and information that 2021-2021 year has been without a school forest aide and has been successful with MAPS building staff. Can this position be added to ESSER funding? Recommendation to remain with topic summary above and it can be brought back through a donation process. This role will continue in the ongoing discussions. Discussion on how the school forest is going with the current staffing model.

Motion by Ron Liberty, seconded Kendra Osnes to forward to the full board the staffing counts as presented which include the following key adjustments:

- **Elimination of the following positions:**
 - **School Forest Aide**
- **Addition of the following positions:**
 - **1 PRMS Library Aide**
 - **1 Kate Physical Education Aide**
 - **2 Social Workers (one for each elementary school)**

Motion carried.

4. Core Knowledge Language Arts ELA Resource Update

Please see the attached [topic summary sheet](#) submitted by Glenda Oginski.

Please see the topic summary sheet. An additional topic summary will be presented at the May 2021 Board meeting with a dollar amount included (curriculum). For this vetting process, there has been communication to staff, timeline, survey data, and curriculum information included. The review tool is also included in the information. Various staff were involved in this process.

IV. Special Education/Pupil Services

1. MAPS Suicide Prevention/School Counseling Department Information

Please see the attached [topic summary sheet](#) from Karen Baker.

Please see the topic summary sheet. Suicide prevention and mental health is integrated throughout the many services that the MAPS school counselors conduct. The Merrill High School Raise Your Voice Club will be presenting at the April 21, 2021 board meeting to share the mission of the club including their upcoming May 2, 2021 Raise Your Voice for Mental Health Walk.

2. COVID-19 Updates

[MAPS COVID-19 Dashboard](#)
[MAPS 2020-2021 COVID-19 Cases](#)

There is an uptick in cases the past few weeks. Report out around the COVID Vaccine clinic and new quarantine information for those who have been vaccinated.

V. Technology

1. None

VI. Consolidation Plan Update

Please see the attached [topic summary sheet](#) from John Sample.

I recommend a motion to remove the standing agenda item as it relates to building consolidation and replace with facility/transportation updates.

Motion by Kendra Osness, seconded by Ron Liberty to move to the full board to remove the standing agenda item as it relates to building consolidation and replace with facility/transportation updates.

VII. Standing Agenda Item for Policy Review by CTP Committee

Please see the attached [main index](#) for Committee review of policies.

[5335 Food Allergies/Special Dietary Needs](#)

[5350 Student Suicide](#)

[5430 Class Rank](#)

Tabled until next meeting.

VIII. Potential Items for Future Meetings

No new items.

IX. Adjournment

Meeting adjourned at 5:52p.m.